Minutes of Meeting
Traill County Economic Development Commission
7:00 p.m. Traill County EDC Office, Hillsboro

Board of Directors present: Rick Halvorson, Kurt Elliott, Jay Henrickson, Jessica DeClercq, Gary Nysveen, Scott Hovde, John Lang, Gail Mooney, Deb Kyllo, Stuart Larson.
Also Present: Melissa Beck, Executive Director, Traill County Tribune Representative, Harry Lipsiea.

Meeting was called to order at 7:00 p.m.

Secretary's Report
Motion to approve October 27, 2011 meeting minutes by Larson, seconded by Halvorson. Motion carried.

Treasurer's Report
Account #01 (General) - List of checks approved: Quill $269.51, Visa $62.40, John Lang $17.34, Gail Mooney $12.24, Gary Nysveen $10.20, Jay Henrickson $20.40, Kurt Elliott $33.15, Scott Hovde $22.44, Verizon $94.95, Hillsboro Banner $80.00, Traill County Tribune $173.00, EDND $125.00, Hewlett-Packard Company $112.59, Dale's Food Pride $11.74, Reardon Office Equipment $124.38, Halstad Telephone Company $186.58, ND Pers Health/Life $456.44, North Dakota Blue Cross Blue Shield $48.90, ND PERS Retirement $321.02, AFLAC $51.48, Melissa Beach $2810.32, LEP Management $550.00, Melissa Beach $198.90, Hillsboro Business Association $90.00, Hillsboro Banner $33.00, Michelle Newman $35.00, Kiwanis Club of Hillsboro $75.00, Deb Kyllo $619.15, Deb Kyllo $54.06.
Beach explained difference in dates of written checks was because of meeting date change.
Motion to approve treasurer's report by Henrickson, seconded by Kyllo. Motion carried.
Motion to approve checks as written by Kyllo, seconded by Nysveen. Motion carried.

Executive Director's Report
Beach went over Executive Director's Report that is attached.
Beach explained time and commitments involved with various committees.

Committee Reports
Executive Committee - Beach will be setting time for executive committee meeting. Those on this committee are Mooney, Henrickson, Kyllo, Elliott and Nysveen.
Nomination Committee - DeClercq will join Larson on the nomination committee in the absence of Holman.

Old Business
The 2012 budget was approved as submitted.

New Business
New business was handled under committee reports.

Community Updates
Beach reported on TCEDC's website visits and hits. DeClercq suggested list "Find us on Facebook" on our website.
There was discussion on website and Linked-In.

New business RDK Enterprises (Randy Klausen) of Hillsboro was discussed. It was also discussed that Oppegard's Equipment of Hillsboro was sold.

The next meeting will be Thursday, November 17 at the TCEDC office at 7:00 p.m. Jessica from Lake Agassiz will be attending.

Meeting adjourned at 8:15 p.m.

_____ _____ _____
Officer (Print Name and Office) (Signature) (Date)

_____ _____ _____
Recording Secretary (Print name) (Signature) (Date)